



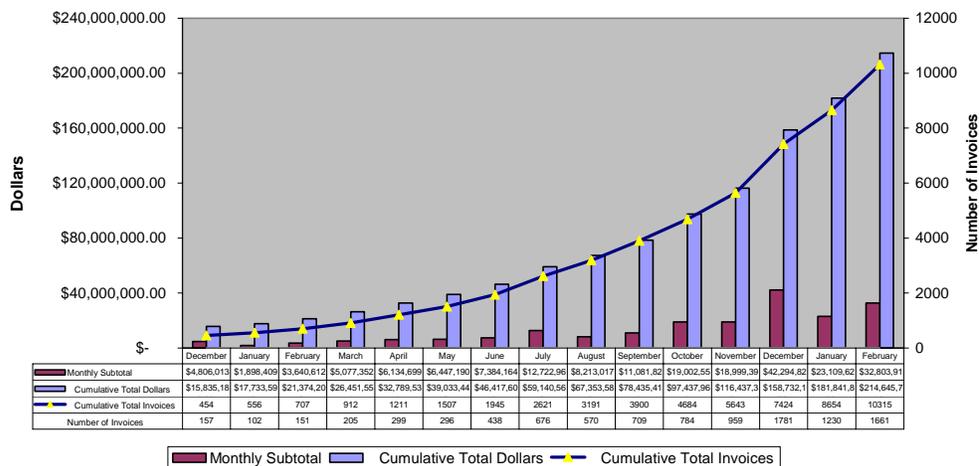
## US Department of the Navy WAWF PMO Update April 1, 2004

- **The Good News!**

Recent metrics show a steady increase of WAWF usage. The number of invoices processed through WAWF has surpassed 10,000 while the dollars paid has exceeded \$200 million.

- **Recent Metrics**

Navy WAWF Dollars and Invoices Paid



- **New Resources to Support Your WAWF Implementation**

- **NAVY WAWF Assistance Line**

Do you have questions about getting started in WAWF? The WAWF assistance line is now available by calling: **1-800-559-WAWF (9293)**.

- **NAVY WAWF Website**

Vendors and Government personnel can access NAVY WAWF resources at:

<http://www.acquisition.navy.mil/navyaos/content/view/full/99>

- **NAVY WAWF Bi-monthly Operations Calls**

The PMO office has reinstated bi-monthly operations calls scheduled for Thursdays at 2:00pm. A reminder email will be sent to POCs at active WAWF sites the week of the call. Operational calls are used as a forum to share lessons learned and to facilitate knowledge exchange as it pertains to WAWF production operations.

○ ***Next WAWF Release***

WAWF version 3.0.4 is on schedule to be released 10 May 2004 and includes:

- *Thirty-day Working Folders*  
The history folder queries will default to documents in the last 30 days if no other date criteria is used.
- *Calendar Icons*  
Icons have been added next to all date fields to assist users in typing in the date in the correct format.
- *Discount Notification for all WAWF Users*  
Folders have been updated to precede the Invoice Received Date with a “D” if the documents have a discount associated.
- *Software User’s Manual (SUM) Access*  
The SUM will be displayed in a separate window to facilitate easy reference when creating or processing documents.
- *Unique Identification of Tangible Items (UID) Phase I for receiving reports only*  
The Unique Identification of Tangible Items is a new OSD requirement that enables consistent capture of items bought by the DoD to enhance logistics, contracting and financial operations. A new field will be added to all receiving reports to capture this new data.

○ ***New WAWF Initial Operational Capabilities (IOC) Activities***

- COMNAVSURFPAC

○ ***Training Update***

- 29 January 2004 - Hands-on training for GAMS and Certifiers for PEO-IT
- 17 – 20 February 2004 - Hands-on training for CNTRA
- 18 February 2004 - Hands-on training for GAMS and Certifiers for PEO-IT
- 3 – 4 March 2004 - Hands-on training for ISSOP Norfolk (NAVSUP)
- 22 – 24 March 2004 – Hands-on training for COMNAVSURFPAC
- 22 – 24 March 2004 – Hands-on training for TSD Orlando
- 24 – 26 March 2004 – Hands-on training for ISSOP San Diego
- 25 – 26 March 2004 – Hands-on training for CNI

○ ***Announcements***

- We would like to extend congratulations to Neil Pollock on his retirement from PEO-IT. We wish him well in all his new endeavors!
  
- We would like to welcome Marcy Katz & Anita Soo Hoo to the DoN WAWF Implementation Team!

If you have any questions regarding the WAWF program, please contact Mr. Ed Tuorinsky at [etuorinsky@universal-inc.net](mailto:etuorinsky@universal-inc.net).