



ACQUISITION AND
TECHNOLOGY

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON DC 20301-3000

November 27, 2001

MEMO FOR DIRECTORS, ACQUISITION CAREER MANAGEMENT

SUBJECT: Program Management Tools Course (PMT 250) Requirements

The coordinated and approved change to include the new requirement of PMT 250 for Program Management Level II certification in the acquisition workforce has been published in the 2002 DAU catalog, based on the December, 2000 approval. The formal guidance; however, has not yet been published in DOD 5000.52-M, the Acquisition Career Development Program Manual and this has led to some confusion as to the effective date of the requirement.

As of 1 October 2001 the PMT 250 Program Management Tool course is required, in addition to the current ACQ 201 course, for Level II certification and as a prerequisite for PMT 352.

Persons certified Level II in the PM career field PRIOR to 1 Oct 2001, or are presently certified Level III in a career field other than PM, must take PMT-250 or pass an equivalency test prior to taking PMT 352. The "test out" procedures for PMT 250 can be found on the DAU Web site at <http://www.dau.mil>.

Please direct any questions regarding implementation of this policy to Mr. Ken Steffee AET&CD, 703 578-2706, ken.steffee@osd-acm.dau.mil.

A handwritten signature in black ink, appearing to read "James S. McMichael".

James S. McMichael
Director, AET&CD

